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Ruj. Kami : 70/LDC/ENG/DEV/136
Tarikh : 11 November 2026

CHAIRMAN,
PERTUBUHAN AKITEK MALAYSIA SARAWAK CHAPTER,
LEVEL 3, SUBLOT 11, BLOCK A1,
SARADISE, JALAN STUTONG,
93350 KUCHING, SARAWAK,
MALAYSIA.

Dear Sir/Madam,

IMPLEMENTATION OF eLOCAL AUTHORITY 2: BUILDING CONTROL SYSTEM (eLA2: BCS)

We refer to the above-mentioned matter.

2. Please be informed that the Council is proceeding with the implementation of eLocal Authority 2: Building Control System (eLA2: BCS) for the submission of Building Plans by Qualified Submitting Persons (QSPs), with immediate effect. After approval, QSPs will still need to submit the Structural Plan in hard copy to Council for record.

3. The key changes to the building plan submission procedures through BCS are highlighted below:-

3.1 The QSP shall submit the Building Plans directly to the Land and Survey Department and the Fire and Rescue Department for their respective endorsements.

3.2 The QSP is required to provide the Council with a set of plans endorsed by the Land and Survey Department and the Fire and Rescue Department for record purposes.

3.3 The QSP shall confirm in the standard notes that the planning and fire safety requirements, in accordance with the endorsed plans, are still indicated in the softcopy of the Building Plans before uploading them to BCS for submission to the Council.

3.4 If no further comments are received from the relevant departments and/or authorities on the Building Plans, the QSP shall submit three (3) hardcopy sets of the Building Plans to the Council for endorsement. One (1) set will be returned to the QSP.

3.5 The Structural Plans, together with all relevant documents, are required to be uploaded to BCS, where applicable.

3.6 All other procedures under BCS shall continue to be followed.

3.7 Requirements for documents to be uploaded:

3.7.1 All forms must be signed and uploaded by a registered QSP and approved in BCS.

3.7.2 All Building Plans must be signed by the QSP and the owner(s) before being uploaded to BCS.

3.7.3 Consent for the use of scanned signatures from the owner(s), in the form of a hardcopy bearing the original signature and stamp (if any), shall be submitted together with the documents referred to in item 3.4 of this letter.

3.7.4 All photocopied documents, such as subdivision plans, planning approvals and other required documents, must be certified as true copies by the QSP before being uploaded to BCS.

4. Registration of QSPs and submission of Building Plans through BCS can be accessed via the Sarawak Councils website (https://sc.sarawak.gov.my).

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5. Attached herewith is a copy of the revised submission flowchart for your attention.

6. Please note that the Council will determine a trial period in due course. Should members have any queries regarding the revised procedures, kindly bring them to the attention of the Council through PAMSC.

Thank you.

`BERSATU BERUSAHA BERBAKTI'
"AN HONOUR TO SERVE"

(ZULKIPLI BIN HAJI SAHARI)
Secretary,
Majlis Daerah Lawas

Pegawai Seranta: Puan Siti Khuzaimah binti Azlan (085-284001)/ khuzaimah@sarawak.gov.my)