



MAJLIS BANDARAYA KUCHING SELATAN
COUNCIL OF THE CITY OF KUCHING SOUTH

Surat Kami: MBKS/BLD/3001/5(1)

16 JAN 2025

Surat Tuan:

Chairman,

Pertubuhan Akitek Malaysia Sarawak Chapter,
Level 3, Sublot 11, Block A1,
Saradise, Jalan Stutong,
93350 Kuching, Sarawak,
Malaysia.

Tuan/Puan,

IMPLEMENTATION OF eLOCAL AUTHORITY 2: BUILDING CONTROL SYSTEM (eLA2:BCS)

Our letter reference: MBKS/BLD/3001/4(11) dated 28 November 2024 refers.

2. Please be informed that the Council had received feedback from Land and Survey Department concerning the submission through Building Control System (BCS). As such, the Council is revising the procedure of submission through Building Control System (BCS) as below:-

- 2.1 The Qualified Submitting Person (QSP) is to submit Building Plan through Building Control System (BCS) as to generate the building plan (B.P.) number by the system.
- 2.2 The Qualified Submitting Person (QSP) is to submit sufficient sets of building plan in hardcopy with Council's stamp and building plan number and date of registration (follow BCS registration date) as to refer to Land and Survey Department and/or Jabatan Bomba dan Penyelamat for comment.
- 2.3 The Qualified Submitting Person (QSP) is required to furnish a set of the endorsed set in hard and digital copy from Land and Survey Department and/or Jabatan Bomba dan Penyelamat to the Council for record.
- 2.4 Upon no further comment from all departments and/or authorities on the building plans, The Qualified Submitting Person (QSP) needs to submit three (3) sets of Building Plan hardcopy which also confirm in standard notes that the planning and fire requirements in accordance with the endorsed sets are still indicated in the final three (3) sets of the building plan for the endorsement by the Council. One (1) set of the endorsed plan by Council will be returned to the Qualified Submitting Person (QSP).

2.4.1 **Fire Requirements**

- 1) I, the Qualified Submitting Person (QSP) confirmed that all the requirements from Jabatan Bomba dan Penyelamat for this project are indicated in this building plan and are in accordance with Jabatan Bomba dan Penyelamat endorsed set of the building plan reference: dated

2.4.2 **Planning Requirements**

- 1) I, the Qualified Submitting Person (QSP) confirmed that all the requirements from Land and Survey Department for this project are indicated in this building plan and are in accordance with Land and Survey Department endorsed set of the building plan reference: dated

2.5 All other procedures in Building Control System (BCS) are still to be followed.

2.6 Requirements on document to be uploaded are still the relevant as per item no. 3.7 of Council's letter reference; MBKS/BLD/3001/4(11) dated 28 November 2024.

5. Attached herewith a copy of the revised submission flowchart for your reference.

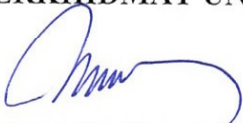
6. Kindly note that there will be a trial period which will be determined by the Council in due course. If the members have any queries on the revised procedures, please bring the attention of the Council through PAMSC.

Thank you,

“BERSATU BERUSAHA BERBAKTI”

“AN HONOUR TO SERVE”

“BERKHIDMAT UNTUK MASYARAKAT”



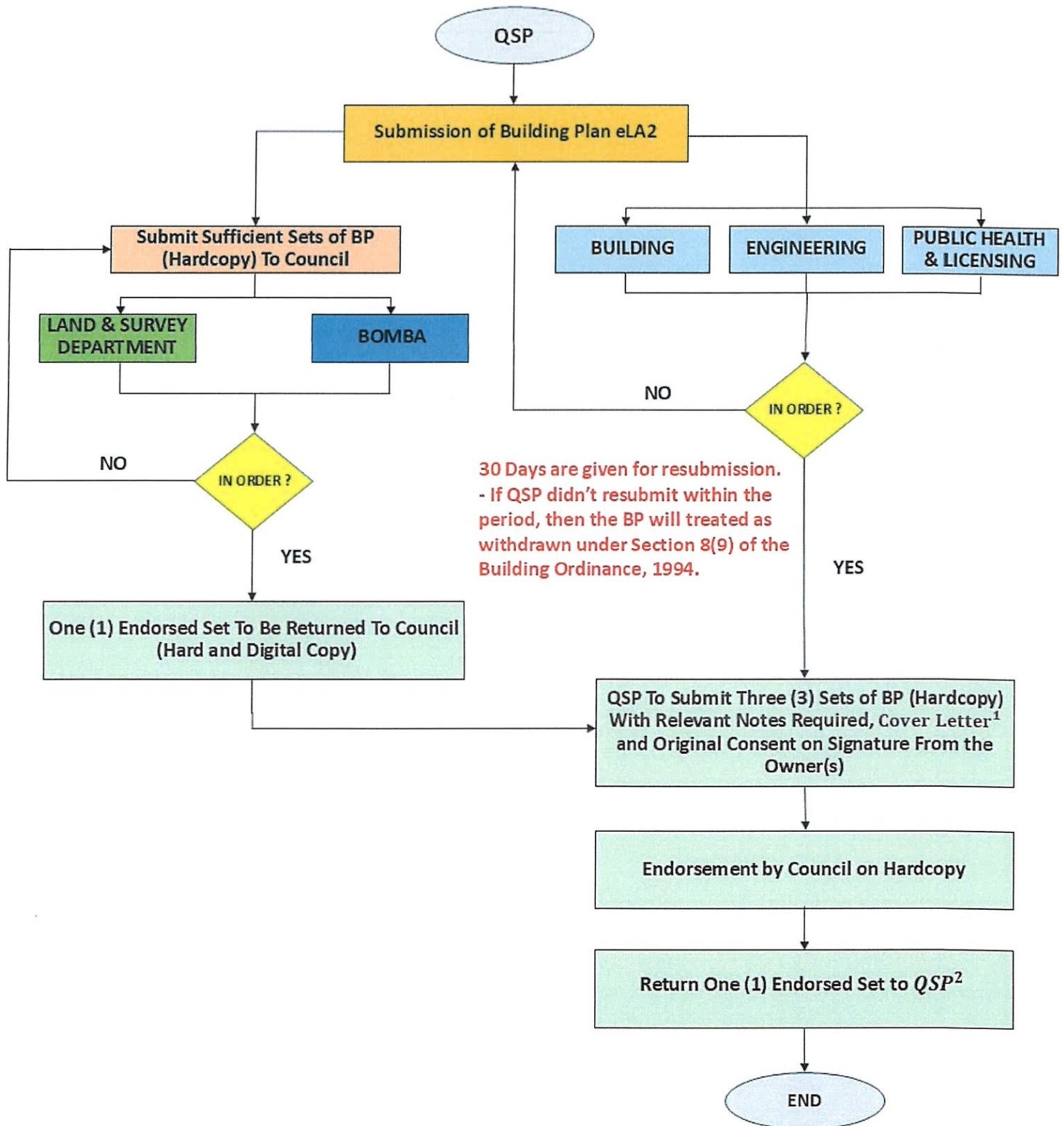
(WONG MING KONG)

Acting City Secretary,
Majlis Bandaraya Kuching Selatan.

c.c

1. Permanent Secretary,
Ministry of Public Health, Housing and
Local Government Sarawak,
Tingkat 2, Bangunan Baitul Makmur,
Medan Raya, Petra Jaya,
93050 Kuching, Sarawak.
2. Pengarah,
Jabatan Bomba dan Penyelamat Malaysia,
Pejabat Zon Kuching D/a Balai Bomba dan Penyelamat Tabuan Jaya,
Aras 3 Jalan Setia Raja Tabuan Jaya,
93350 Kuching.
3. Penguasa,
Jabatan Tanah dan Survei Bahagian Kuching,
Jalan Badaruddin,
93576 Kuching.
4. Chief Executive Officer,
SAINS Head Office,
Lot 250, Kuching-Samarahan Expressway,
94300 Kota Samarahan, Sarawak.
5. Chairman,
International Engineering Centre (IntEC), Sarawak Branch,
A2-G-19 & A2-1-19, Isthmus Raintree Square,
Lot 3249, MTLD Block 7, Jalan Keruing,
93450 Kuching, Sarawak.

Submission Flowchart for Building Plan (eLA2:BCS)



Note :

1. Cover letter for submitting person to confirm all submitted documents in hard and digital copy are in order. Any discrepancies found between the hardcopy and digital documents shall be addressed to the QSP for clarification and accountability.
2. QSP is to scan Council endorsed set and deposit the digital copy to the Council for archiving free of charge within fourteen (14) days from the date of building plan approval. Failure to adhere may result in the Council to withhold the issuance of Occupation Permit (OP) for the approval building plan.