



Our Ref : 6/MUDeNR.P/100-1/1  
Your Ref :

Date: 18.11.2020

**Please see distribution list**

*Datu / Sir / Madam,*

**SPA Circular No.3/2020**

**Provisional Approval Period for The Endorsement Of Plans Approved By The State Planning Authority**

The above subject refers

Approvals by State Planning Authority (SPA) meeting are conveyed by the secretariat (either MUDeNR or Land and Survey Headquarters) via a provisional approval letter whereby the submitting persons are given three (3) months to submit the required four (4) sets of plans for endorsement, failure of which, the approval will be treated as null and void. The Permanent Secretary of MUDeNR and the Director of Lands and Surveys had been authorised to approve the revalidation of such approvals and to proceed to endorse the plans and convey the formal approval. However, there have been cases where the plans for endorsement are submitted many months later.

2. The above subject was deliberated during the SPA meeting on 30 October 2020 and the Authority has decided that the period of provisional approval can be extended not more than one (1) year from the date of the first provisional approval letter issued. The submitting persons are to provide valid justification for their application for the extension period of provisional approval, which must be submitted to MUDeNR or Land and Survey Headquarters depending on the office issuing the provisional approval letter, within one (1) year from the date of the first provisional approval letter for consideration.

3. Any submission received after one (1) year from the date of the first provisional letter shall be rejected and fresh application is to be made via the normal procedure to the relevant Divisional Superintendent of Lands and Surveys.

Thank you.

**“BERSATU BERUSAHA BERBAKTI”  
“AN HONOUR TO SERVE”**

**(Datu Sr Zaidi Bin Mahdi)**

Secretary, State Planning Authority /  
Permanent Secretary, Ministry of Urban Development and Natural Resources Sarawa

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