

## SPECIAL NOTE TO PAMSC 45<sup>th</sup> AGM ON 18-07-2020

In line with the current precautionary measures as advised by SDMC and Ministry of Health with regards to coronavirus (COVID-19), we seek for your kind understanding on the following:

### PRE - AGM

- 1) Please register with PAMSC Secretariat at [info@pamsc.org.my](mailto:info@pamsc.org.my) or call to 082-457182. *(Due to SOP's restriction and capacity, ONLY maximum of Fifty (50) persons are allowed at the venue)*
- 2) Please inform PAMSC Secretariat if you are unable to attend after your registration.
- 3) Please withdraw your registration if you are unwell with symptoms as prescript in MOH & SDMC's manual/notice.

### ON THE DAY

- 4) It is compulsory to bring and wear your own face mask.
- 5) Hand sanitizer is provided and will be placed at the registration counter. Participants are **REQUIRED** to use it upon entering the hall and during registration.
- 6) Body temperature will be taken. Those above 37.5 °C will not be allowed to enter.
- 7) Social distancing at 1m to be maintained at all times. The seat at the venue had been arranged according to 1m social distancing.
- 8) We intend to **REDUCE the duration** of AGM as another precaution measure. **THEREFORE** AGM report and 44<sup>th</sup> AGM's minutes will be made available to you in softcopy via your registered email address. All enquiries to be forwarded to [info@pamsc.org.my](mailto:info@pamsc.org.my) or FAX to PAMSC secretariat at 082-451180 no later than noon 11<sup>th</sup> July 2020 (Saturday) Respond to enquiries will be made via email/fax by noon 15<sup>th</sup> July 2020 (Wednesday) Unless further enquiries on PAMSC reply are made during AGM. The report will be **TAKEN AS READ**.
- 9) Pre-packed lunch as per directive will be provided during AGM. Open buffet was prohibited.

### POST AGM

- 10) Avoid close contact and use hand sanitizer while you are leaving the venue.
- 11) Please clean and wash up when you are back home.

Any inconvenience caused is very much regretted.

Your understanding and cooperation is much sought in this challenging time.